

HETHERSGILL PARISH COUNCIL

Minutes of a Meeting held on Tuesday 15th March 2022 at 7.30pm in the Parish Hall, Hethersgill

Present Cllr C Williams (Vice-Chair), Cllrs S Barrett, F Heaton, A Gash, and M Irving.

In Attendance The Clerk, S Kyle.

ACTION

068/22 Apologies for Absence

Apologies were received and accepted from Cllrs A Sisson, A Oswin and A Smith.

069/22 Request for Dispensations and Declarations of Interest

No declarations of interest were made and no requests for dispensations were made.

070/22 Minutes of a Meeting of the Parish Council held on 18th January 2022

Resolved that the Chairman be authorised to sign the minutes of the last Parish Council meeting as a true record.

071/22 Public Participation

City/County Cllr Mallinson reported that a by-election is to be held for the seat of the late Cllr Val Tarbitt. A minute's silence was held so that members could remember Cllr Tarbitt and reflect upon the work she undertook for the local area.

072/22 Administrative Matters

072.1 Broadband

Cllr Gash reported that he had contacted an organisation regarding the forthcoming Project Gigabit, which is expected to be rolled out to eligible Cumbrian properties from the Autumn with works completed by 2025.

072.2 Parish Survey

A planning meeting had been held for the open evening, which is to be held on 12th April in the Parish Hall. A further planning meeting will take place for interested parties on 5th April. It was noted that The Gill was due to be published, which advertises the event on the front page.

072.3 Queen's Platinum Jubilee Beacons 2nd June 2022

Consent had been obtained from the Parish Hall Committee to plant a reasonably contained tree on the front grassed area. It was agreed a Rowan tree would be desirable.

It was noted that the social committee have plans for a 'chippy van' on the Wednesday of the jubilee week, with a photo display in the Hall.

Further, plans for the beacon to be lit are progressing well; the arrangements for this are to be advertised.

Resolved that Cllr Barrett will investigate the sourcing of a Rowan tree; if unavailable, a budget of £75 for tree and necessary accessories was agreed.

SB

072.4 Householder Pack

A final version of the above is to be circulated to all members, before being sent to the printers. It was agreed to include nearby toddler groups.

Signed (Chairman).....
17th May 2022

072.5 Play Area

Cllr Irving reported a resident query regarding why the Council had no play facilities, with it being explained that the Council did not own suitable land for it to be sited on.

Resolved that consideration for the provision of the above be closed due to the lack of available land to site any equipment.

072.6 Standing Orders and Financial Regulations

Resolved to note that the Clerk has reviewed the Standing Orders and Financial Regulations, with no amendments suggested to either document for the current Council year.

073/22 Highways Matters**073.1 Updates**

Cllr Heaton noted that recent roadworks on the Sandy Lonning had led to water coming through the hedge straight onto the road. It was also noted that the road had been repaired in sections, rather than the complete surface.

074/22 Finance Matters**074.1 Clerks Salary**

Resolved to agree a 1.75% pay increase for the Clerk, backdated from 1st April 2021, in line with standard NJC term.

074.2 Payments

Resolved to approve payments, including retrospective payments, as follows:

- Sarah Kyle, March Salary including back payment, £277.60
- HMRC, February PAYE, £57.20
- HMRC, March PAYE, £69.60
- Stanwix Rural Parish Council, phone contribution, £18
- Hethersgill Parish Hall, hall hire, £15
- HSBC, bank charges, £16.00
- Sarah Kyle, stamp reimbursement, £109.56
- Norman Elliott, defibrillator repairs, £168.24
- Bluezon, newsletter printing, £179.00

074.3 Receipts

Resolved to note the receipt of £350 grant money for the Himalayan Balsam project from LDF Small Grants Fund.

Cllr Gash reported that investigations into signage remained ongoing with necessary consents being applied to the Parish Hall when appropriate.

074.4 Bank Reconciliation and Budget Update

A budget summary, with expenditure to date against budget, was circulated alongside the agenda and was noted. The balance at bank on 28 February 2022 was £11,142.91.

074.5 Internal Audit Documents

Resolved to re-adopt the internal audit checklist, internal audit plan, internal auditor terms of reference, asset register and risk assessment, all of which had been circulated alongside the agenda.

Signed (Chairman).....
17th May 2022

074.6 Internal Auditor

Resolved to agree the continuing appointment of Mrs P Cronin as internal auditor for the financial year 2021/22 and until further notice.

074.7 Fidelity Insurance Guarantee

Resolved to agree the adequacy of the above insurance, being £150,000. prior to the precept receipt it in April.

074.8 Bank Charges

A standing charge of £8 per month from HSBC for general banking was noted.

Resolved to move the bank account to Unity Bank, at an expected cost of £18 per quarter.

SK

074.9 Donation Request

Resolved to donate £200 towards the Great North Air Ambulance (LGA 1972, s137).

075/22 Planning Matters

21/1071 Brackenhill Rigg Farmhouse, Kirklington, Carlisle, CA6 6BG - Change of Use of Farmhouse to Agricultural Store

Resolved to note that the Clerk responded under delegated powers with No Representation.

21/1126 Shield Green, Kirklington, Carlisle, CA6 6BE - Erection of Building Over Existing Open Silage Pit

Resolved to note that permission has been granted.

22/0135 Riggfoot House, Kirklington, Carlisle, CA6 6DZ - Construction of Silage Pit Building

Resolved to note that the Clerk responded under delegated powers with No Representation.

076/22 Councillor Matters

Cllr Irving noted the request for a play area (min. 072.5 refers).

Cllr Irving also reported a coordinated effort from the Church to consider the housing of Ukrainian refugees; Cllr Irving is to confirm if this should be advertised to parishioners.

MI

Cllr Heaton reported that a streetlamp at Netherfield was out; the Clerk is to obtain the lamp post number and report to Highways.

SK

Cllr Williams reported that the Hallburn Windfarm fund was to expand, to include the neighbouring parishes of Solport and Stapleton, Nicholforest and Scaleby.

077/22 Date of Next Meeting

Resolved that the Annual Parish Meeting will take place at 7.30pm on Tuesday 17th May in Hethersgill Parish Hall. The Annual Meeting of the Parish Council will directly follow its closure.

There being no further business the Chairman closed the meeting.

Signed (Chairman).....
17th May 2022